



## **AGENDA**

### **TWCA Board of Directors Meeting Thursday, March 7th, 2024, 10:15am**

#### **Lost Pines 1-4, Hyatt Regency Lost Pines Resort and Spa**

1. Call to order – President Lyn Clancy
2. Discussion and possible action on approval of minutes of December 8, 2023 board meeting
3. Discussion and possible action on financial reports – Mike Booth, Treasurer
4. Report on TWCA Risk Management Fund program and annual meeting – Kathy Turner Jones, Chair, TWCA RMF
5. Staff Reports – Stacey Steinbach and Sarah Kirkle
6. Panel caucus reports and ratification of election of board members
  - Drainage Districts Panel – Allen Sims
  - General & Environmental Panel – Carolyn Ahrens
  - Groundwater Panel – Drew Satterwhite
  - Industrial Panel – Ty Embrey
  - Irrigation Panel – Troy Allen
  - Municipal Panel – Denis Qualls
  - Navigation & Flood Control – Emily Rogers
  - River Authorities Panel – Kevin Ward
  - Utility Districts Panel – Alia Vinson
7. Committee reports with discussion and possible action
  - Policy Committee – Dan Buhman
  - Water Laws Committee – Howard Slobodin
  - Membership & Services Committee – Connie Curtis
  - Endangered Species Committee – Glenn Clingenpeel
  - Federal Affairs Committee – Tom Ray
  - Water Quality Committee – Randy Palachek
  - Legislative Committee – Matt Phillips and Mike Turco
  - Any other committee reports
8. Other business
9. Adjournment (next Board Meeting is Thursday, June 13, 2024 at Loews Arlington)



**MINUTES**  
**TWCA Board of Directors Meeting**  
**Friday, December 8, 2023, | Omni Austin Downtown**

**1. Call to order – President Lyn Clancy**

President Lyn Clancy called the meeting to order at 10:15 with a quorum present. A list of attendees is attached.

**2. Discussion and possible action on approval of minutes of last board meeting**

There was one amendment to the minutes to add Glenn Jarvis and Brian Sledge to the list of attendees. David Collinsworth moved and Elizabeth Fazio Hale seconded the motion to approve the minutes of the past meeting, and the motion passed unanimously.

**3. Report on TWCA Risk Management Fund – Kathy Turner Jones, Chair, TWCA RMF**

Kathy reminded the Board of the services that the Risk Management Fund offers to its members and said the next meeting will be March 6.

**4. Discussion and possible action on financial reports and administrative matters – Mike Booth and Stacey Steinbach**

Mike and Stacey reported on the financial status of the Association and mentioned discussion of income diversity among the executive committee. Emily Rogers moved and Jonathan Stinson seconded the motion to approve the financials, and the motion passed unanimously.

Stacey reported that the executive committee recommends the regular annual dues escalator of 2%. Kelley Holcomb moved and Troy Allen seconded the motion to approve the 2024 dues as presented, and the motion passed unanimously.

Lyn and Stacey reported that the executive committee recommended discontinuing membership in NWRA. After some discussion, Glenn Jarvis moved and Denis Qualls seconded the motion to discontinue membership in NWRA, and the motion passed unanimously.

Stacey reported that TWCA would be engaging in a strategic planning process in 2024. Stacey also gave an overview of the proposed 2024 budget. Gary Westbrook moved and Jonathan Stinson seconded the motion to adopt the 2024 budget, as amended to zero out NWRA dues and move half of that item to travel and subscriptions and half to surplus, and the motion passed unanimously.

**5. Discussion and possible action on Nomination Committee recommendations for TWCA President-Elect and Treasurer – Lyn Clancy**

Lyn reported that the Nominations Committee met yesterday and had a nomination for President-Elect. Glenn Jarvis moved and Mike Booth seconded the nomination of Troy Allen as TWCA's President-Elect and the motion passed unanimously.

**6. Committee reports with discussion and possible action**

- Executive Committee – Lyn Clancy: Lyn reported that the Executive Committee met yesterday and walked through today's agenda.
- Membership & Services Committee – Connie Curtis: Connie reported the results of the sponsorship survey.
- Policy Committee – Dan Buhman: No report.
- Water Laws Committee – Howard Slobodin: Howard reported we were approved for 4.5 CLE credit hours for the Fall conference.

- Endangered Species Committee – Glenn Clingenpeel: Glenn reported the committee is working on the whitepaper for the federal priorities.
- Water Quality Committee – Randy Palachek: No report
- Federal Affairs Committee/Texas Water Day – Tom Ray: Sarah reported that the dates for Texas Water Day are March 12-13.

**7. Discussion and possible action on reports of Panel Chairpersons.** No reports.

**8. Discussion and possible action on Legislative Committees – Lyn Clancy**

Lyn and Sarah laid out the proposal to combine TWCA’s legislative committees. Dan Buhman moved and Elizabeth Fazio Hale seconded the motion to combine the legislative committees, and the motion passed unanimously.

**9. Discussion and possible action on lifetime memberships – Lyn Clancy**

Lyn went over the list of nominations for lifetime memberships. Steve Walthour moved to accept all nominations and add Jeff Taylor for lifetime memberships. Carolyn Ahrens seconded the motion and the motion passed unanimously.

- Luana Buckner, Formerly with EAA and Medina County GCD
- Sonny Hinojosa, Hidalgo County Irrigation District #2
- Sonia Lambert, Cameron County Irrigation District #2 and Cameron County Drainage District #3
- Tom Michel, formerly with SJRA
- Tito Nieto, Cameron County Irrigation District #6
- Mark Schultz, Gulf Coast Authority Board Member
- Walt Sears, formerly with Northeast Texas MWD
- Jim Sims, formerly with TRA
- Chris Wingert, West Central Texas MWD
- Jeff Taylor, Freese & Nichols, Inc.

**10. Other business**

Sarah asked for any reports of real estate transactions that later resulted in water right disputes.

**11. Adjournment**

Lyn adjourned the meeting at 10:56am.

**Board Meeting Attendees:**

Wayne Owen, Derek Boese, Darrel Grubbs, Ekaterina Fitos, Stan Kitzman, Amy Stelter, Paulina Williams, James Beach, Tito Nieto, Timm Johnson, Diane Ilenstine, Scott Hall, Dawn Pilcher, Travis Williams, Zach Johnson, Kelly Holcomb, Glenn Jarvis, Steve Walthour, Troy Allen, Velma Danielson, Glenn Clingenpeel, Luana Buckner, Liz Fazio Hale, David Montagne, Heath Thompson, Mike Booth, Howard Slobodin, Connie Curtis, Drew Satterwhite, Carolyn Ahrens, Allen Sims, Denis Qualls, Heather Cooke, Ed Shackelford, Mike Reedy, Jun Chang, Mike Turco, Spandana Tummuri, Rachel Ickert, Gary Westbrook, Brian Sledge, Dan Buhman, Mark Evans, John Hoffmann, Darrell Nichols, Jenna Covington, Larry Patterson, Craig Kalkomey, Barney Austin, Shirley Ross, Kathy Turner Jones, Kevin Ward, Jonathan Stinson, David Collinsworth, Matt Phillips, Emily Rogers, Hope Wells, Tony Smith, Sarah Kinkle, Lyn Clancy, Stacey Steinbach, Mike Gershon, Ty Embrey

# Texas Water Conservation Association

## Balance Sheet

As of March 4, 2024

	TOTAL	
	AS OF MAR 4, 2024	AS OF MAR 4, 2023 (PY)
<b>ASSETS</b>		
Current Assets		
Bank Accounts		
1025 TWCA - Checking 6129	522,196.34	464,135.02
AffiniPay Clearing	2,187.05	
Savings/Investments	0.17	
Certificate of Deposit - 16 Month	75,000.00	
Certificate of Deposit - 8 Month	75,000.00	
Legal Advocacy Fund Account 9926	21,571.67	21,569.55
<b>Total Savings/Investments</b>	<b>171,571.84</b>	<b>21,569.55</b>
<b>Total Bank Accounts</b>	<b>\$695,955.23</b>	<b>\$485,704.57</b>
Accounts Receivable	<b>\$36,000.00</b>	<b>\$44,279.00</b>
Other Current Assets	<b>\$18,199.15</b>	<b>\$19,237.34</b>
<b>Total Current Assets</b>	<b>\$750,154.38</b>	<b>\$549,220.91</b>
Fixed Assets		
Other Assets	<b>\$2,807.00</b>	<b>\$2,807.00</b>
1301 Lease and Other Deposits	14,335.72	24,619.78
<b>Total Other Assets</b>	<b>\$14,335.72</b>	<b>\$24,619.78</b>
<b>TOTAL ASSETS</b>	<b>\$767,297.10</b>	<b>\$576,647.69</b>
<b>LIABILITIES AND EQUITY</b>		
Liabilities		
Current Liabilities		
Accounts Payable	<b>\$0.00</b>	<b>\$0.00</b>
Other Current Liabilities		
Direct Deposit Payable	0.00	0.00
EARMARKED FUNDS	0.00	0.00
Legal Advocacy Fund Deposits	21,556.00	21,556.00
Payroll Liabilities	<b>-6,941.56</b>	<b>0.00</b>
<b>Total Other Current Liabilities</b>	<b>\$14,614.44</b>	<b>\$21,556.00</b>
<b>Total Current Liabilities</b>	<b>\$14,614.44</b>	<b>\$21,556.00</b>
<b>Total Liabilities</b>	<b>\$14,614.44</b>	<b>\$21,556.00</b>
Equity		
3010 Fund Balances	13,467.03	13,467.03
3015 Fund Balance - Equipment Replace Fund	0.00	0.00
Retained Earnings	486,267.01	271,764.27
Net Income	252,948.62	269,860.39
<b>Total Equity</b>	<b>\$752,682.66</b>	<b>\$555,091.69</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$767,297.10</b>	<b>\$576,647.69</b>

# Texas Water Conservation Association

## Profit and Loss

January 1 - March 4, 2024

	TOTAL	
	JAN 1 - MAR 4, 2024	JAN 1 - MAR 4, 2023 (PY)
<b>Income</b>		
4000 Membership Dues Income	97,807.00	97,194.00
4110 Legislative News Subscriptions		36,487.50
4200 Annual Convention Income	261,618.34	237,005.00
4220 Summer Conference Income	21,833.33	12,000.00
4240 Other Meeting Income	2,655.00	14,880.00
4250 Fall Conference Income	18,333.33	12,000.00
4300 TGWA Contracted Fees	2,400.00	31,000.00
4500 Risk Management Fund Income	26,530.20	26,010.00
4600 Reimbursable Expense Income	89.35	54.12
Confluence Income	3,750.00	
Uncategorized Income		0.00
<b>Total Income</b>	<b>\$435,016.55</b>	<b>\$466,630.62</b>
<b>GROSS PROFIT</b>	<b>\$435,016.55</b>	<b>\$466,630.62</b>
<b>Expenses</b>		
5100 Administrative Expenses	2,247.00	2,840.73
5500 Annual Convention	25,410.00	27,460.95
5530 Summer Conference	410.00	
5540 Texas Water Day		-1,851.66
5550 Fall Conference	410.00	
5570 Other Meetings Expense	4,009.41	
5590 Board Expenses	1,000.00	1,000.00
5650 Travel, Education, and Outreach	5,415.27	3,677.92
5710 NWRA Dues		8,779.00
5800 Office Expenses and Supplies	1,301.77	2,664.27
5820 Office Lease	19,353.50	5,700.00
6000 IT and Website	7,099.22	12,292.51
Office Supplies	215.08	
Personnel	115,197.04	133,828.25
Uncategorized Expense		550.13
<b>Total Expenses</b>	<b>\$182,068.29</b>	<b>\$196,942.10</b>
<b>NET OPERATING INCOME</b>	<b>\$252,948.26</b>	<b>\$269,688.52</b>
<b>Other Income</b>		
4100 Interest Earned	0.36	171.87
<b>Total Other Income</b>	<b>\$0.36</b>	<b>\$171.87</b>
<b>NET OTHER INCOME</b>	<b>\$0.36</b>	<b>\$171.87</b>
<b>NET INCOME</b>	<b>\$252,948.62</b>	<b>\$269,860.39</b>

# Texas Water Conservation Association

## Budget vs. Actuals: 2024 TWCA Budget - FY24 P&L

January - December 2024

	TOTAL	
	ACTUAL	BUDGET
<b>Income</b>		
4000 Membership Dues Income	97,807.00	470,000.00
4110 Legislative News Subscriptions		35,000.00
4200 Annual Convention Income	261,618.34	250,000.00
4220 Summer Conference Income	21,833.33	218,000.00
4240 Other Meeting Income	2,655.00	30,000.00
4250 Fall Conference Income	18,333.33	260,000.00
4300 TGWA Contracted Fees	2,400.00	14,400.00
4500 Risk Management Fund Income	26,530.20	157,500.00
4600 Reimbursable Expense Income	89.35	0.00
Confluence Income	3,750.00	12,000.00
<b>Total Income</b>	<b>\$435,016.55</b>	<b>\$1,446,900.00</b>
<b>GROSS PROFIT</b>	<b>\$435,016.55</b>	<b>\$1,446,900.00</b>
<b>Expenses</b>		
5100 Administrative Expenses	2,247.00	20,000.00
5500 Annual Convention	25,410.00	145,000.00
5530 Summer Conference	410.00	95,000.00
5550 Fall Conference	410.00	118,000.00
5570 Other Meetings Expense	4,009.41	50,000.00
5590 Board Expenses	1,000.00	
5650 Travel, Education, and Outreach	5,415.27	49,085.00
5800 Office Expenses and Supplies	1,301.77	23,000.00
5820 Office Lease	19,353.50	80,230.00
6000 IT and Website	7,099.22	43,500.00
Contract Labor		7,500.00
Office Supplies	215.08	
Personnel	115,197.04	800,000.00
<b>Total Expenses</b>	<b>\$182,068.29</b>	<b>\$1,431,315.00</b>
<b>NET OPERATING INCOME</b>	<b>\$252,948.26</b>	<b>\$15,585.00</b>
<b>Other Income</b>		
4100 Interest Earned	0.36	7,500.00
<b>Total Other Income</b>	<b>\$0.36</b>	<b>\$7,500.00</b>
<b>NET OTHER INCOME</b>	<b>\$0.36</b>	<b>\$7,500.00</b>
<b>NET INCOME</b>	<b>\$252,948.62</b>	<b>\$23,085.00</b>