

Field Technician, Prairielands Groundwater Conservation District

Prairielands Groundwater Conservation District is accepting resumes for the position of **Field Technician**. Qualified applicants must have a high school diploma or equivalent GED, have a valid Texas Driver's license, and a good driving record. Resumes may be submitted in person to the District office, located at 205 South Caddo Street, Cleburne, Texas 76033 or mailed to P.O. Box 1328, Cleburne, Texas 76033.

Prairielands Groundwater Conservation District is an Equal Opportunity Employer.

Job Description:

Position: Field Technician

IMMEDIATE SUPERVISOR: General Manager

HOURS REQUIRED: Full Time – 40 hours weekly (Monday – Friday, 8:00 a.m. – 5:00 p.m.)

SALARY: Commensurate with Experience

DESCRIPTION:

- The position requires implementation and oversight of a water level monitoring network
- This position will require inspections of Well Completions, Open or Uncovered Wells, and Meter Installation
- Employee will perform enforcement of District rules and regulations
- Employee will be required to perform field work
- Employee will travel within the District's four counties (Ellis, Hill, Johnson, and Somervell) and must be able to drive in difficult areas and conditions
- Employee may be required to work in various weather conditions
- Employee will work closely with office personnel
- Employee will inform the General Manager of the progress of the District's programs and issues that might affect the operations and management of the District
- Employee will be required to become knowledgeable of the rules of the District
- Employee will complete other job duties as deemed necessary or appropriate by the General Manager

MINIMUM QUALIFICATIONS:

- Graduation from accredited high school required or GED equivalent, college level course work preferred
- Basic knowledge of computer programs; prefer knowledge of Word, Excel and Access
- Ability to read legal description maps and locate specific legal descriptions on the map and in the field
- Must have personable nature, be trustworthy, and able to work under pressure and deadlines
- Must possess good customer service qualities
- Strong communication skills are required, both written and verbal
- Should possess above-average organizational skills and abilities
- Must have Valid Texas Driver's license with good driving record

- Ability to lift 50-100 lbs
- Must be able to pass a drug screen
- Knowledge of the District's counties, water suppliers, and oil and gas operations is helpful, but is not required.

Send resume and salary history to General Manager, Prairielands Groundwater Conservation District, by mail to P.O. Box 1328, Cleburne, Texas 76033, by FAX to (817) 556-2305, by email to sandyrodgers@prairielandsgcd.org, or bring to the District's office at 205 South Caddo Street, Cleburne, Texas 76033.

Principal Duties:

Observation Well Measurements:

- Measure wells with District's equipment and calculate depth of water measurements
- Take pictures and GPS locations

Water Sampling:

- Collect water samples from constituents
- Test water samples
- Deliver water samples to laboratory

Inspections:

- Inspect wells to make sure they comply with District and State rules
- Locate wells on map
- Inspect water meter installations and records to determine compliance with the rules of the District.

Open Holes:

- Inspect open holes and abandoned wells and insure that they are plugged or secured in accordance with District and State regulations

Additional Duties as Required:

- Attend meetings and trainings as requested by the General Manager Operate computer programs as required
- Prepare reports as instructed by the General Manager or Office Personnel
- Assist with other areas of the District's programs as assigned by the General Manager
- Maintenance of equipment belonging to the District
- Maintenance of Building and Grounds
- Maintenance of District Vehicle
- Any other duties deemed necessary by the General Manager